

SCOTTISH UNIVERSITIES ASSOCIATION FOR LIFELONG LEARNING (SUALL) ADMINISTRATION GROUP

A meeting will be held on Friday 21 January 2005 at 11 a.m. at Learn Direct Scotland, Alhambra House, 45 Waterloo Street, Glasgow G2 6HS. The presentation by Learn Direct Scotland will be followed after lunch by a business meeting.

Coffee will be available for the meeting at 11 a.m. and a light lunch will be served at 12.30

AGENDA

- 1 Apologies
- 2 Minutes of the previous meeting held on 22 October 2004 UACE(S)ADMIN(04)minutes3
- 3 Matters arising from the minutes
- 4 SUALL Administration Sub-committee: Constitution SUALL ADMIN (05)01
- 5 Report from SUALL Council
- 6 UALL Administration Network conference 2005
- 7 ILAs – update
- 8 Website
- 9 Open forum and updates from universities
- 10 Future topics
- 11 Any other business
- 12 Venue, date and time for next meeting
Friday 17 June 2005, venue to be agreed.