

**UACE (SCOTLAND) ADMINISTRATION GROUP**

**Friday 18 June 2004 at 11 a.m.  
Edinburgh College of Art  
Room 371, First Floor Building 3  
79 Grassmarket  
Edinburgh EH1 2HJ**

**The UACE(S) *Widening Participation in HE Group* is joining us for a presentation at 11 a.m. from Sean Stronach, Community Learning and Development Coordinator from Communities Scotland on "*Working and Learning Together to Build Stronger Communities: the role of HE in community learning and development*".**

**Coffee will be available from 1030 and lunch will be served at 12.30 in Room 371.**

**We will re-convene in the same room at 1.15 p.m. for the Business Meeting.**

**AGENDA**

- 1 Minutes of the previous meeting held on 30 January 2004 UACE(S)ADMIN(04)minutes1
- 2 Matters arising from the minutes
- 3 ILA Update
- 4 Website
- 5 Report on Administrators' Conference 2004 at University of Warwick UACE(S)ADMIN(04)03  
(to be tabled)
- 6 Open forum on CE matters
- 7 Future topics
- 8 Any other business
- 9 Venue, date and time for next meeting