

# UACE(S)

Universities Association  
for  
Continuing Education (Scotland)

Hon Secretary  
Mr K Mackle  
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**The Annual General Meeting of UACE(S) will be held at 1.30pm  
(lunch available from 1pm) in the Boardroom of Bell College,  
Almada Building, Almada Street, Hamilton (map enclosed) on  
Friday 25<sup>th</sup> June 2004.**

## Agenda

1. **Minutes of 2003 Annual General Meeting**
2. **Secretary's Report (Papers 2a and 2b to follow)**
3. **Confirmation of Office Bearers for Session 2004-2005**
  - Mr Alex Neil, MSP (Chair)
  - Mr Alex Rougvie (Vice-Chair)
  - Mr Keith Mackle (Secretary)

### Sub-committees

Access:	Dr Hazel Knox (Convenor) Ms Helen Martin (Secretary)
Administration:	Ms Theresa Hoare (Convenor) Ms Dorothy Christie (Secretary)
CPD:	Professor Sam Allwinkle (Convenor) Mr Colin Thorne (Secretary)
Linguists:	Ms Gillian Brown (Convenor)

5. **National UACE Developments (paper 5)**
6. **Suggested Dates and Venues of meetings for session 2004- 2005**
  - Friday 29 October 2004 (University of St Andrews)
  - Friday 04 February 2005 (Glasgow Caledonian University)
  - Friday 24 June 2005 (University of Dundee, this will include the AGM)
7. **Any other competent business.**

**Keith Mackle, Hon Sec UACE(S)**

**08 June 2004**