

SUALL

Scottish Universities
Association for
Lifelong Learning

Hon Secretary
Mr K Mackle
Continuing Education
Centre for Learning & Teaching
University of Dundee
Dundee DD1 4HN
Tel: 01382 344442
Fax: 01382 221057
E-mail: k.mackle@dundee.ac.uk

The Annual General Meeting of SUALL will be held on Friday 24th June 2005 at 1.30pm (lunch from 1pm) in the University of Dundee, Conference Room, Baxter Conference Suite, First Floor, Tower Building, Nethergate, Dundee, DD1 4HN
(maps at www.dundee.ac.uk/general/travel.htm)

1. **Apologies**
2. **Minutes of 2004 Annual General Meeting (see www.suall.org.uk/minutes.htm)**
3. **Matters Arising**
4. **Secretary's Report (Papers 2a and 2b to follow)**
5. **Confirmation of Office Bearers for Session 2004-2005**
Mr Alex Neil, MSP (Chair)
Mr Alex Rougvie (Vice-Chair)
Dr Raymond Thomson (Secretary)

Sub-committees

Access:	Ms Fiona Andrews (Convenor) Ms Helen Martin (Secretary)
Administration:	Ms Theresa Hoare (Convenor) Ms Dorothy Christie (Secretary)
CPD:	Professor Sam Allwinkle (Convenor) Mr Colin Thorne (Secretary)
Linguists:	Ms Gillian Brown (Convenor)
Research:	Professor Julia Preece (Convenor) Mr Michael Allardice (Secretary)

6. **Any other competent business.**
7. **Suggested Dates of meetings for session 2004- 2005 (venues to be confirmed)**
Friday 04 November 2005
Friday 03 February 2006
Friday 23 June 2006 this will include the AGM

Keith Mackle, Hon Sec UACE(S)

03 June 2005