

# Management in University Lifelong Learning

A Meeting of the Management in University Lifelong Learning sub-committee will be held on Friday 20 May 2011 at University of Edinburgh, at 11.00am in the Turing Room, ground floor, 15 Buccleuch Place. (see map attached).

Coffee will be available prior to the meeting and a buffet lunch will be provided at the end of the meeting.

## AGENDA

**The first part of the meeting will be a talk about Assessment: Formative and Summative provided by Daphne Loads from the Institute for Academic Development , University of Edinburgh**

1. Welcomes & Apologies
2. Minutes of previous Meeting – Friday 28 January 2011
3. Matters Arising
  - 3.1 ILA update
5. Reports from Members
6. Any Other Business
7. Date and Time of Next Meeting