

# UACE(S)

Universities Association  
for  
Continuing Education (Scotland)

Hon Secretary  
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**The Annual General Meeting of UACE(S) was held at 2.00pm in the  
University of Glasgow, St Andrew's Building  
On Friday 27<sup>th</sup> June 2003.**

**Present:** Wilma Clark, UHI; Martin Cloonan, Glasgow; Richard Fearn, GCU; Kathy Fowler, Aberdeen; Con Gillen, Edinburgh; Ralph Gunn, Bell College; Lesley Hart, Strathclyde; Theresa Hoare, Glasgow; Anne McGillivray, Paisley; Keith Mackle, Dundee, Secretary; Alex Rougvie, St Andrews, Chair; Anna Spackman, Dundee (SNAP); Tracey Stewart, Abertay Dundee; Margaret Timms, RGU; Raymond Thomson, Strathclyde; Colin Thorne, Strathclyde; Bob Turner, Glasgow; Alix White, Strathclyde

**Apologies:** Una Bartley, Universities Scotland; Lucy Bate, UACE; Gillian Brown, Edinburgh; Tony Cooke, Dundee; Bill Jones, NIACE; Hazel Knox, Paisley; Paul Nolan, Queens Belfast; Pauline Parr, UHI; Maria Slowey, Glasgow; Dick Taylor, UACE Secretary; Viv Urquhart, Dundee; Claire Wylie, Strathclyde

**1. Minutes of 2002 Annual General Meeting**

The minutes were approved

**2. Secretary's Report (Papers 2a and 2b)**

The reports were accepted

**3. Search Committee for Chair**

Members of the search committee: Vice-chair, Secretary, Kathy Fowler, Raymond Thomson

**4. Confirmation of Office Bearers for Session 2003-2004**

Vacant (Chair)  
Mr Alex Rougvie (Vice-Chair)  
Mr Keith Mackle (Secretary)

Sub-committees

Access: Ms Hazel Knox (Convenor)  
Ms Helen Martin (Secretary)  
Administration: Ms Alix White (Convenor)  
Ms Claire Wylie (Secretary)  
CPD: Professor Sam Allwinkle (Convenor)

Linguists: Mr Colin Thorne (Secretary)  
Ms Gillian Brown (Convenor)

The Chair and Secretary of the Administration Sub-committee informed Council of their decision to step down. A search has already begun to identify new office bearers. The current Chair and Secretary agreed to service the next meeting of the Administration Sub-committee. UACE(S) Secretary urged Heads of Departments to encourage their staff to think about nominating themselves for these positions.

#### **5. National UACE Developments**

The Secretary asked Raymond Thomson to lead discussion on this item. None of the members of UACE(S) had attended a UACE Council meeting for some time. He reported that UACE funds were in a reasonably healthy position at present but the longer term future as an independent organisation was less clear. The UACE administrator is going to be based at NIACE in Leicester. NIACE has no remit in Scotland. The agenda for UACE is dominated by England. The current UACE subscription is £550 and a further £70 paid to UACE(S). The Scottish Secretary gets £1500 from UACE. Invoices are sent out in October. If UACE(S) decided to separate from UACE we could run the association with subscriptions of £110. No decision is required today but it must be decided by October. Lesley Hart suggested it be decided before a new Chair is approached. Kathy Fowler told Council of instances when she had turned up to meetings of the Social Inclusion Committee in London where herself and the Chair were the only participants. The Association in Wales has not gone for total independence but has changed its name and opened the door to other institutions. Bob Turner stated that the HEFCE and SHEFC have two different agendas in terms of Quality Assurance – our own Scottish meetings have proved more useful. The national constitution does not bind UACE(S) to it. It was agreed to consult with Universities Scotland and other Scottish bodies who may be our more natural partners. It would be up to individual institutions to withdraw from UACE. Raymond agreed to draw up a short paper to be circulated with the minute for consideration by each individual organisation. The Secretary agreed to inform UACE that we are considering our position.

#### **6. Dates and Venues of meetings for session 2003- 2004**

Friday 31 October 2003 (Perth College for UHI)

Friday 6 February 2004 (Napier University)

Friday 25 June (Bell College, this will include the AGM)

#### **7. Any other competent business.**

No other business

**Keith Mackle, Hon Sec UACE(S)**

**11 July 2003**