

SUALL

Scottish Universities
Association for
Lifelong Learning

Hon Secretary
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The Annual General Meeting of SUALL was held on Friday 24th June 2005 at 1.30pm in the University of Dundee

Present: Fiona Andrews, Glasgow (WPHE); Jean Barr, Glasgow; Lucy Bate (UALL Administrator); Bram Gieben, Open University; Theresa Hoare, Glasgow (Administration); Julie McAndrews, Aberdeen; Keith Mackle, Dundee (Secretary); Margaret Mill, Napier; Iain Morrison, UHI Millenium Institute; Russell Moseley, Warwick (UALL Treasurer); Alex Neil MSP (Chair); Julia Preece, Glasgow(Research); Alex Rougvie, St Andrews; Raymond Thomson, Strathclyde; Colin Thorne, Strathclyde(CPD); Viv Urquhart, Dundee

- 1. Apologies:** Michael Allardice, Dundee (Research); Sam Allwinkle, Napier (CPD); Gillian Brown, Edinburgh (Linguists); Sally Crighton, Open University; Dorothy Christie, Stirling (Administration); Jim Gallacher, Glasgow Caledonian; Con Gillen, Edinburgh; Lesley Hart, Strathclyde; Tom Inglis, Heriot-Watt; Hazel Knox, Paisley; Helen Martin, Glasgow Caledonian (WPHE); Leni Oglesby, Teesside (UALL Secretary); Judith Smith, Robert Gordons
- 2. Minutes of 2004 Annual General Meeting**
The minutes of the meeting were accepted as an accurate record
- 3. Matters Arising**
There were no matters arising
- 4. Secretary's Report (Papers 2a and 2b)**
The Secretary tabled his 2004/05 report and the report of the Finances for the year. He went through them briefly and invited questions. It was suggested that fees for the Chair and Secretary to attend conferences should be waived. The Treasurer said that, in principle, he had no objection but that these costs would have to be built into the overall cost of the conferences. The Secretary pointed out that Dundee would not be claiming the administration allowance this year as he had attended both conferences and the AGM and the website had cost £1200. The Chair warmly thanked the Secretary for his work over the preceding three years.
- 5. Confirmation of Office Bearers for Session 2005-2006**
Mr Alex Neil, MSP (Chair)
Mr Alex Rougvie (Vice-Chair)
Dr Raymond Thomson (Secretary)

Sub-committees

Access:	Ms Fiona Andrews (Convenor) Ms Helen Martin (Secretary)
Administration:	Ms Theresa Hoare (Convenor) Ms Dorothy Christie (Secretary)
CPD:	Professor Sam Allwinkle (Convenor) Mr Colin Thorne (Secretary)
Linguists:	Ms Gillian Brown (Convenor)
Research:	Professor Julia Preece (Convenor) Mr Michael Allardice (Secretary)

6. Any other competent business.

7. Suggested Dates of meetings for session 2005- 2006 (venues to be confirmed)

Friday 04 November 2005

Friday 03 February 2006

Friday 23 June 2006 this will include the AGM

Keith Mackle, Former Hon Sec SUALL

01 July 2005