

## **UACE (S)**

### **Widening Participation in Higher Education Sub -Committee**

**Tuesday 5 October 2004  
University of Glasgow**

#### **Note of Meeting**

##### **1 Welcome and Apologies**

**Present:** Hazel Knox, University of Paisley (Chair)  
Helen Martin, Glasgow Caledonian University  
Keith Mackle, University of Dundee  
Jonathan Staal, University of Abertay  
Fiona Andrews, University of Glasgow  
Jill McKay, University of Dundee  
Jane O'Rorke, University of Paisley  
Julie McAndrew, University of Aberdeen  
Lucy MacLeod, Napier University  
Kevin Brosnan, University of Stirling

**Apologies:** Graeme Ligertwood, Scottish Agricultural College  
Lesley Gunn, Robert Gordon University  
Raymond Thomson, University of Strathclyde  
Patricia McNulty, Bell College  
Jill Thomson, Scottish Agricultural College  
Stan Farrow, University of St Andrews  
Alex Mackinnon, University of Glasgow  
Richard Fearn, Glasgow Caledonian University

Welcome Jonathan Staal was welcomed to his first meeting of UACE(S) WPHE

##### **2 Report Of Meeting 18 June 2004**

Accepted as an accurate record.

##### **3 Matters Arising**

###### **3.1 Future of UACE**

Keith Mackle updated members on discussions regarding the proposed financial arrangements between UACE(S) and UACE (UK). It had been proposed that Scottish institutions would receive an invoice for a Scottish subscription of £110 as well as an invoice for subscription to UACE (UK) of £425. In this way institutions could decide to be members of either UACE(S) or both. The Chair thanked Keith for all his efforts in taking forward the Scottish perspective and in enabling decisions to be reached.

It was also reported that the UACE (UK) intended to have an increase in the number of elected members and it was suggested that a member of the group stand for election as a Scottish representative.

Julie McAndrew from the University of Aberdeen agreed to have her name put forward.

### **3.2 Statistical Returns**

The Chair tabled a completed summary of “access activities” for 2002/03. It was noted that the overall number of students participating had increased. However comparisons with previous figures could not be made as 15 institutions had provided statistics as opposed to 12 in previous years.

A press release would be produced. It was agreed that HEI’s would be asked to provide statistics for 2003/04 by December and that these would be collated into a booklet for circulation (see 3.3 below)

### **3.3 Funding Council Review**

The chair tabled the letter sent responding on behalf of UACE (S) to the SHEFC / SFEFC Review of Widening Access to and Participation in Lifelong Learning. She reported that she had collated responses submitted by member institutions and had provided these as well as a summary of access activities in the written response to the Funding Council.

It was reported that a Consultative Conference was to be held in November and members were encouraged to participate. Members commented that the statistical summary of access activities provided corroboration of the extent of activities occurring in HE and a suggestion that these should be published in a booklet which would include case studies / examples of good practice from institutions was endorsed by members. The booklet would then be circulated to interested parties and could be provided for distribution at conferences and thus made available to a wider audience. Hazel and Fiona agreed to take this forward.

It was also suggested that this information could be included in the website as would the register of expertise currently being collated

## **4 HEI Involvement in Community Learning and Development Strategies**

The sub- group set up to take forward the audit of member institutions involvement in Community Learning and Development provided a draft paper for discussion.

Members commented that the paper provided an excellent summary and agreed to send any additions or suggested amendment to Keith ASAP. The chair indicated that she could provide a list contact details for dissemination purposes.

It was suggested and agreed that as well as circulating the information to UACE members, and other interested stakeholders, a copy of the paper could be sent to Malcolm Chisholm in his new role. It was hoped that he could perhaps influence new funding to help promote / continue / allow work in this area.

## **5 Aim Higher Scotland**

Members discussed the introduction of Aim Higher in Scotland. Some members expressed concern at the potential for duplication or competition with other regional

fora projects already working in the school sector. It was agreed that Fiona would seek clarification of some of the issues from the National Co-ordinator for Widening participation and report back to the group.

## **6 U.Decide Newsletter**

The Chair indicated that this was for information only.

## **7 Institutional Reports**

Members provided an update on institutional activity.

## **8 AOB**

### **8.1 UACE (S) Website**

Keith Mackle updated members on progress with the UACE website. Development of the site had been contracted out. It is intended that the site be clean, simple and easily accessible. It is intended that each sub –group of UACE (S) will have it's own web page. Members will be contacted to seek permission to include their details on the membership list to be published on the website.

### **8.2 Part-Time Forum**

The chair reminded members of the Part-Time Forum to be held a Paisley University on 19 November 2004. She indicated that the forum was intended to be student focused and invited all members to participate.

### **8.3 Outgoing Chair**

This was the last meeting of WPHE to be chaired by Hazel, who indicated that Fiona Andrews would now chair the group. She thanked all members for their support and help during her period of office.

Members in turn expressed their gratitude and thanks to Hazel for all her work and effort over the last few years in taking the group forward in such an exciting and interactive way.

## **9 Date of Next Meeting**

**Tuesday 25 January at The University of Stirling**  
**Tuesday 24 May at Robert Gordon University**